

School of Social Sciences
Academic Personnel Office Deadlines, 2024-2025
(for files with effective date of July 1, 2025)

For the Academic Year starting July 1, 2024, review files in the School of Social Sciences must be submitted to the Dean's AP Office on or before the following deadlines*:

Friday, September 27, 2024

- Requests for first deferral of academic review (Dean's Authority)
- Requests for second consecutive deferral of academic review (EVC Authority)

Friday, November 1, 2024

- Fourth-Year Appraisals
- Requests for Career Equity Reviews
- Contested No-Change Actions
- Actions for non-salaried appointees requiring campus review
- Reappointments/merit actions requiring campus review (including accelerations for Assistants)
- Advancements within Above Scale (including accelerations)
- Normal Merit and No-Change Actions at Dean's Final Authority (**no later than December 2, 2024**)

Monday, December 2, 2024

- Accelerated Merit Advancements
- Merit with New bonus off-scale salary components proposed by Departments
- No Merit with Bonus Off-Scale only
- Termination decisions

Friday, January 10, 2025

- Advancements to/through Step VI (Career Review) (including accelerations)
- Advancements to Above Scale (Career Review) (including accelerations)
- Career Equity Reviews

Friday, January 17, 2025

- Promotions (Career Review)

*School of Social Sciences deadlines are subject to change.

**Per PPM 230-220-82. e Reconsideration of a terminal notice must be received in APS no later than February 14 of the terminal year.

NOTES ON RECRUITMENT FILES:

On March 1, 2023, per AVC Cindy Palmer:

AAU Notification Requirement and Revision of Academic Personnel Manual (APM) Section 500-15.c and Section 501-80. a

Effective immediately, UC locations can stop following provisions within APM 500-16: Restrictions. and APM 501-80: Procedures

These provisions are proposed for removal because AAU member institutions are no longer expected to adhere to the AAU Agreement referenced in APM - 500-16c. Additionally, based on the advice of UC Legal and for reasons of consistency, APM - 501-80a will also be proposed for removal.

A policy revision is underway to remove both provisions from their respective APM policies, and locations should no longer follow those provisions in recruiting tenured faculty. Please note all other elements of APM - 500 and APM – 501 remain unchanged as do sections of APM - 510 – Intercampus Transfers, relating to permanent intercampus transfers of Senate faculty members.